

# 高寶德洋行有限公司 JACKEL PORTER CO., LTD.



No. 1-3, Dai Wang Street, Tai Po Industrial Estate, Tai Po, NT

Tel: (852) 3180 8080 Fax: (852) 2660 1234

E-mail: sales@jackelporter.com

e-Mart web site : www.jackelporter.com/emart

## Application for Opening of New Account 開戶申請書

Thanks for employing Jackel Porter as your exclusive agent on the consumption of distilled water and office refreshment products. We are devoted to provide quality products and service to all our customers. In order for us to provide prompt and professional service to you, please fill in detailed information below, attach a copy of valid Business Registration Certificate (for commercial A/C's) and fax to our office as soon as possible at 2660 1234 so that we can process your order in an efficient manner.

Name: \_\_\_\_\_ (English 英文)

客戶名稱: \_\_\_\_\_ (Chinese 中文)

Delivery Address: \_\_\_\_\_ (English 英文)

\_\_\_\_\_ (English 英文)

送貨地址: \_\_\_\_\_ (Chinese 中文)

\_\_\_\_\_ (Chinese 中文)

Tel No.: \_\_\_\_\_ Fax No: \_\_\_\_\_ E-mail address: \_\_\_\_\_

電話: \_\_\_\_\_ 傳真: \_\_\_\_\_ 電子郵箱: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title/Dept.: \_\_\_\_\_

聯絡人姓名: \_\_\_\_\_ 職銜/部門: \_\_\_\_\_

B.R. Cert. No.: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

商業登記號碼: \_\_\_\_\_ 屆滿期限: \_\_\_\_\_

Name of Banker: (please specify branch name)

銀行名稱: (請注明分行名稱) \_\_\_\_\_

Contact Person of A/C: \_\_\_\_\_ Tel No: \_\_\_\_\_ Account No.: \_\_\_\_\_

會計部聯絡人: \_\_\_\_\_ 電話: \_\_\_\_\_ 銀行戶帳號: \_\_\_\_\_

Billing Address: \_\_\_\_\_

寄單地址: \_\_\_\_\_ (English 英文)

(如與以上資料有別) \_\_\_\_\_ (Chinese 中文)

We would like to send our **monthly statement** of account in following manner. Please “✓” in appropriate box.

請在適當  填上“✓”號以便本公司傳送每月之月結單

Fax 傳真 Fax No.: \_\_\_\_\_  E-mail 電郵 E-mail address: \_\_\_\_\_

\_\_\_\_\_  
Name of Applicant  
申請人

\_\_\_\_\_  
Signature (with Company Chop)  
簽署 (請聯同公司印)

\_\_\_\_\_  
Date  
日期

### FOR OFFICE USE ONLY

Ref: JP/ONA/[No]

Delivery by Invoice

Delivery by Delivery Note D/N GEN INV   A  /  I  /  S  

Mailing Address : \_\_\_\_\_

(If different) \_\_\_\_\_

Type : \_\_\_\_\_ AL: \_\_\_\_\_ DL: \_\_\_\_\_ Approved By: \_\_\_\_\_ Entered By: \_\_\_\_\_

Handled by: \_\_\_\_\_ A/C No. \_\_\_\_\_  Sales Dept  CS Dept  A/C Dept  Service Dept